

Summary Record of the 2023 IGFSA General Assembly

2023 General Assembly

Kyoto, Japan and Virtual, 8 October 2023

1. The IGFSA held its tenth General Assembly during the 18th IGF (Kyoto, Japan and Virtual) on 8 October 2023. over 45 IGFSA Members and observers, as well as remote hubs attended the meeting in room and via remote participation. Amrita Choudhury, as the Chair of the Executive Committee, presided over the General Assembly.
2. The following agenda, sent out in advance and [published on the IGFSA website](#), was approved with a change of order of items by consensus by all members present.
 - I. Adoption of the agenda
 - II. Approval of the [Summary Record of the 2022 General Assembly](#)
 - III. Adoption of the contents of the [reports](#) and [financial statements](#) for the year
 - IV. Approval of the annual budget, based upon a recommendation by the Executive Committee.
 - V. Fundraising
 - VI. Discussion of Election of Executive Committee
 - VII. Release of obligations of the Executive Committee members
 - VIII. Any Other Business
3. The Chair, Amrita Choudhury, welcomed the IGFSA members and observers in-person and online to the tenth General Assembly of the IGFSA on the margins of the 18th Internet Governance Forum in Kyoto, Japan, and called the meeting to order.
4. *Adoption of the agenda*
 - I. The agenda was adopted as circulated and proposed on the IGFSA website.
5. *Approval of Summary Record of the 2022 General Assembly*
 - I. Jennifer Chung, Secretary, presented the [Summary Record of the 2022 General Assembly](#). It was noted that 2022 IGFSA EC elections were postponed to be held early 2023. It was further noted that there was a change of leadership of IGFSA at the conclusion of the 2022 General Assembly from the previous chair, Markus Kummer, to the current chair, Amrita Choudhury. The [summary record](#) of the previous General Assembly from 28 November 2022 that was held Addis Ababa, Ethiopia was approved.
6. *Adoption of the contents of the reports and financial statements for the year*
 - I. Jennifer Chung, Secretary, presented the [2022-2023 Report on IGFSA Activities](#). The report describes new memberships, meeting schedules, Executive Committee subcommittees, Executive Committee composition and how funds were collected and allocated. The Secretary noted that eight EC meetings were held over the course of the period since the last IGFSA General Assembly and also separate small committee

members to discuss expanding the donor space. There were initiatives, headlined by EC members in particular for fundraising to broaden the donor base such as the creation of the value proposition document for prospective donors and other presentation materials, as well as outreach and communications. There was a dedicated communications messaging sent out via the IGF Secretariat to the entire IGF community that introduced and described the mission and activities of IGFSA. For IGFSA's tenth year, a special IGFSA annual report was commissioned with a consultant that will be available for targeted donor outreach and communications.

- II. There were some questions received regarding disbursements and it was noted that those with * next to the line item were approved by the EC but currently in progress and not fully completed.
- III. The Annual report was adopted as presented, and the draft status to be changed to final on the IGFSA website.

7. *Approval of the annual budget, based upon a recommendation by the Executive Committee.*

- I. Nigel Hickson, Treasurer, presented the [financial report for IGFSA 2022-2023](#) as prepared by the IGFSA Accountant, Michael Parrett. He gave an overview of the status of the IGFSA bank accounts and broad categories of disbursements, expenditures and income received. He noted that IGFSA continues to be very keen to broaden the financial donor base.
- II. It was noted by members that the projected budget was fiscally responsible and projected expenditure will not extend beyond the current funding resources. The Treasurer noted that IGFSA is demand-driven in expenditures with the incoming requests and expressed gratitude to IGFSA donors.
- III. The Annual Budget was adopted as recommended by the Executive Committee.

8. *Fundraising*

- I. There was appreciation expressed by recipients of the IGFSA small grants, and it was noted that there has been an increase of youth initiatives globally which was also reflected in the IGFSA grant applications.
- II. There was discussion raised by IGFSA members suggesting that IGFSA look at innovative ways to expand donor base. The Chair noted that this discussion is a priority item with the Executive Committee and noted that the special IGFSA annual report can further assist with fund raising and outreach efforts.
- III. The EC led a discussion on the fundraising outreach activities undertaken by IGFSA this year. It was noted that in addition to the value proposition developed on 2021 additional presentation materials were adapted from feedback received. The Chair encouraged IGFSA members to let the EC know if there are additional organisations and institutions that may be interested in supporting the IGFSA mission as well as related activities that IGFSA may be able to expand outreach towards to reach non-traditionally engaged donors and new members.
- IV. There was a brief discussion on whether there could be further activities for IGFSA members, and it was noted that there used to be such informal gatherings hosted at the

margins of meetings such as ICANN for further dialogue and learnings for the IGFSAs community. The Chair noted that this could be a possible consideration for the coming year.

9. *Executive Committee Election*

- I. It was noted that the 2022 Executive Committee elections were postponed and held in February 2023. The results were announced on [28 February 2023 on the IGFSAs website](#). For the two seats, IGFSAs received three eligible candidates from the IGFSAs membership pool in good standing.
- II. The results of the 2022 Executive Committee Elections are as follows (% of total votes):
 - i. **Amado Espinosa 30.65%**
 - ii. Aleksandar Icokeev 24.19%
 - iii. **Flávio R. Wagner 45.16%**
- III. Amado Espinosa and Flávio R. Wagner were elected as new to the IGFSAs Executive Committee. The full 2022-2023 IGFSAs Executive Committee was constituted as follows:
 - Amrita Choudhury, CCAOI (Chair)
 - Fiona Asonga, TESPOK
 - Joyce Chen, APNIC
 - Wisdom Donkor, AODIRF
 - Amado Espinosa, Medisist
 - Anriette Esterhuysen, Independent
 - Nigel Hickson, United Kingdom
 - Christopher Mondini, ICANN
 - Flávio R. Wagner, Universidade Federal do Rio Grande do Sul
- IV. The Chair noted that the announcement for the [2023 Executive Committee elections](#) was posted the day before on 7 October and encouraged IGFSAs members to renew their active status and consider running and serving in this worthwhile role. The Secretariat gave a brief overview of the upcoming deadlines for submission of Statements of Interest and welcomed any questions and clarifications on the elections process and membership status. The Chair noted that, as with the 2022 elections, the 2023 Executive Committee elections will take place online and further announcements will be duly posted on the IGFSAs website regarding details to be overseen by the Secretariat and Elections Officer.

10. *Release of obligations of the Executive Committee members*

- I. At the request of the Chair, the General Assembly granted the release of obligations to the IGFSAs Executive Committee.